

MA-511 CoC Local Competition Announcement and Deadlines

This advisory contains a significant amount of information related to our annual competition for HUD CoC funding. Please be sure to read this in its entirety and let me know if you have questions. It is being emailed to the full CoC membership and posted to the CoC's website at www.southshorecoc.org for your reference.

The annual HUD CoC NOFO was released on Wednesday, July 5th. It is due to HUD on **September 28th**. The NOFO can be found on Grants.gov at: [View Opportunity | GRANTS.GOV](http://www.grants.gov). Once again, HUD is requiring CoCs to have a local competition with clear deadlines. Projects must be submitted to the CoC no later than 30 days prior to the HUD application deadline to allow for review and ranking. As always, we encourage both new and existing applicants to consider applying for funds.

The following deadlines will allow the CoC to review and prepare a competitive application.

By August 14th (Optional) – Draft narratives and/or attachments you would like reviewed prior to e-snaps submission, may be emailed to Liz Rogers at lrogers@helpfbms.org who has offered to provide an additional review of your draft and assist with any technical questions about the project applications. Please be in touch earlier if you have questions.

By August 28th (Mandatory) – Project application packages consisting of the project application(s) and all required attachments, including match letters and nonprofit documentation when applicable, must be submitted in e-snaps. Please email me to alert me when you have submitted in e-snaps. Any project application packages that are not submitted on time or are incomplete risk being ranked lower in the tiering or not included in the CoC application. **There is no flexibility in this timeline, so all applicants should begin work immediately.**

By September 12th (Mandatory) – The CoC will inform project applicants whether their project will be included in the CoC Consolidated Application and the scoring and ranking. General CoC membership will also be informed at this time.

IMPORTANT DETAILS:

1. The CoC will be scored on the accuracy of all attachments to both the CoC application *and* the project applications.
2. All match letters must be uploaded to esnaps, so you must secure them ASAP.
3. 7% of the CoC's total annual renewal demand (ARD) must be placed in Tier 2—or approximately **\$632,321** of \$9,033,153—as compared to 5% last year. Ensuring that renewals in Tier 2 are funded will depend heavily on a competitive CoC score—hence the importance of getting all documents in on time and completed correctly.
4. New Bonus projects may be applied for up to 7% of the CoC's Final Pro-Rata Need through the Bonus Round, which the CoC is estimating at \$632,321. The CoC is eligible to apply for more than one Bonus project. Funding must be used to create new permanent supportive housing projects that will exclusively serve chronically homeless individuals and families or those within the DedicatedPlus definition in the NOFO, rapid re-housing projects, joint

Transitional Housing-Rapid Rehousing projects (also defined in the NOFO), and/or Supportive Services Only-Coordinated Entry projects. Scroll down for additional details on how to apply for new projects.

*New Bonus applications will need to meet the above deadlines.

5. Domestic Violence Bonus funds are being made available again as part of this year's competition to support projects that assist survivors of domestic violence, dating violence, and stalking. Our CoC is eligible to apply for up to 10% of the CoC's Preliminary Pro Rata Need. HUD will be providing clarity on the eligible amount in the coming days, but the CoC estimates this to be **approximately \$350,000**. The CoC will update applicants with the final eligible amount once HUD provides it. DV Bonus projects must take the form of either Rapid Rehousing, Joint Transitional Housing-Rapid Rehousing, or SSO-Coordinated Entry. Projects created with these funds must comply with HEARTH Act rules, follow a Housing-First approach, and participate in the coordinated entry system. Scroll down for additional details on how to apply for new projects

*New DV Bonus applications will need to meet the above deadlines.

6. Reallocation Process: In accordance with the CoC's Reallocation Process that is outlined in the CoC Policies & Procedures Manual, the CoC will once again evaluate opportunities for reallocation. At this time, the CoC doesn't anticipate reallocating any of the renewal projects this year. However, the Project Review Committee will assess all renewal projects to determine the viability of reallocating CoC projects or some portion of one or more projects to create new high-performing projects. A recommendation will be made to the Executive Committee for a final vote. New projects created through reallocation must take the form of one of the project types listed above under the Bonus information (bullet #4). Applicants may also voluntarily reallocate all or a portion of their projects, and should contact Christine Bowes (Quincy's Senior Planner for CoC) immediately at cbowes@quincyma.gov if you intend to do so. Scroll down for additional details on how to apply for new projects.
7. Each year, HUD takes further steps to implement the HEARTH Act. The result is increased expectations for CoCs regarding governance, project review, project monitoring, etc. We are a very small CoC with limited staffing capacity. We depend on your cooperation. As in past years, any applicant is expected to review the NOFO, Hearth Act Final Rule, and all relevant project competition documents found at the HUD Exchange CoC23 Competition Page located at: [FY 2023 CoC Program Competition: Funding Opportunity - HUD Exchange](#). **Please note that HUD amends and updates competition materials frequently, and you should regularly check back to this page for updates. As of the drafting of this email, detailed instructions for Project Applications have not yet been posted to the HUD website.**

PROJECT REVIEW, SCORING AND TIERING:

The CoC Project Review committee is in the process of scoring the renewal projects based on the APR and related data provided by recipients and subrecipients. Information in the NOFO on tiering and scoring may have an impact on our CoC final tiering decisions. All project applicants will be notified by September 12, 2023 of the project rankings and whether their application will be included in the CoC's submission. Attached to this email are the new and renewal project scoring tools used for this year's

competition. **All information contained in this notice, as well as all attachments, is publicly posted on the CoC's website at www.southshorecoc.org.**

ADDITIONAL DETAILS ON NEW PROJECT APPLICATION PROCESS:

Any entity wishing to be considered by the CoC for submission of Bonus, DV Bonus, or Reallocation (should reallocated resources become available) project application(s) **must submit a concept paper by 12:00 P.M. on July 28, 2023 to Christine Bowes. Concept papers must be submitted via e-mail to cbowes@quincyma.gov.** Please request a "read" or "delivery" receipt for confirmation. Concept papers must include:

- a description of the project's purpose and how the proposed project will contribute to systems performance goals;
- an overview of the target population;
- detailed descriptions of the housing assistance and supportive services to be offered;
- proposed performance measures;
- a description of the applicant's ability to conduct data collection and reporting;
- a description of potential barriers to participation among persons of different races and ethnicities, particularly among those overrepresented in the CoC homeless population;
- proposed strategies to address potential barriers to participation among persons of different races and ethnicities, particularly those overrepresented in the CoC homeless population;
- and a project budget.

Any entity planning to submit a concept paper is requested to **first send a notice of intent** (only one-to-two sentences) indicating the following for each project: your agency's intent to submit a concept paper, whether it will request funds under the Bonus or DV Bonus category, and whether it will be permanent supportive housing, rapid re-housing, joint TH-RRH, or SSO-Coordinated Entry. Should reallocation funds become available the CoC will work with interested applicants to identify use of such funds. Include the estimated amount of your request, and for housing projects include the target population. Please send this to Christine Bowes by email at cbowes@quincyma.gov by **Wednesday, July 26, 2023, 4:00 p.m.** There are a lot of technical and programmatic ramifications in the application, which is why I am requesting the notice of intent in advance of concept paper submissions.

All CoC-approved project applications and attachments must be submitted in the online application system (e-snaps) **on or before August 28, 2023**. You will be informed if your concept paper has been selected so you can proceed with the application.

The CoC encourages diverse partners (existing grantees and new applicants) to submit applications. However, please keep in mind the following:

- There are many technical definitions and restrictions on how these funds may be used and for which populations. You must be familiar with 24 CFR part 578 (the CoC Program interim rule): <https://www.hudexchange.info/resources/documents/CoCProgramInterimRule.pdf> and HUD CPD 16-11 "Prioritizing Persons Experiencing Chronic Homelessness and Other

Vulnerable Homeless Persons in PSH:" <https://www.hudexchange.info/resource/5108/notice-cpd-16-11-prioritizing-persons-experiencing-chronic-homelessness-and-other-vulnerable-homeless-persons-in-psh/>

- HUD and the CoC will require that any funded project participate in the CoC's coordinated entry system, which means potentially eligible homeless persons will be screened and prioritized from the entire CoC, not solely from any one agency. Projects must also be low-threshold and adhere to Housing First as described in the CoC materials. All applicants must be familiar with these HUD CoC concepts and the impact on project implementation.
- HUD has placed a tight timeline on the application process this year, so please keep agency capacity in mind when deciding whether or not to apply for a bonus project this year. Liz Rogers, representing Father Bill's & MainSpring as the CoC's Support Entity, is serving as the point person for technical questions. You may reach out to her with questions about the new Bonus, DV Bonus, and Reallocation funds prior to the July 28th concept paper deadline at lrogers@helpfbms.org.

IN SUMMARY:

July 5, 2023 - HUD COC NOFO Released

July 11, 2023 - CoC general membership informed of NOFO release and deadlines/requirements (through e-mail listserv and posted to www.southshorecoc.org)

July 26, 2023, 4 p.m. - DEADLINE to submit NOTICE(S) OF INTENT for new project applications

July 28, 2023, 12 p.m. - DEADLINE to submit CONCEPT PAPER(S) for new project applications

August 14, 2023 - (Optional) DEADLINE to submit draft e-snaps Project Applications to Liz Rogers for review

August 28, 2023 - DEADLINE to submit NEW AND RENEWAL PROJECT APPLICATIONS in HUD e-snaps system

September 12, 2023 - Project applicants will be informed whether or not their project(s) will be included in the CoC Consolidated Application

September 28, 2023 - DEADLINE for CoC to submit Consolidated Application to HUD